



**Coppice School Local Governing Body
Teaching, Learning & Wellbeing
Wednesday 26th May 2021 at 10:00
via MS Teams**

Those Present:		
Paul Burns	Chair/Safeguarding Link Governor	PB
Natalie Swearman	Head of School	NS
Kathryn Deacy	Staff and T&L/Wellbeing Link Governor	KD
Paula Fraser	Parent and Wellbeing Link Governor	PF
Zenab Khan	Parent Governor	ZB
Dan Vockins	Vice Chair and T&L/Wellbeing Lead Link Governor	DV
Also Present:		
Emma Sheedy	Nexus MAT Clerk	ES
Jacky Tattershall	Assistant CEO – School Improvement	JT
Apologies:		
Karl O'Reilly	Executive Headteacher	KO
Bev Fox-Norris	Staff Governor	BF-N
Damon Stead	Finance Link Governor	DS
No Apologies:		

1. APOLOGIES FOR ABSENCE	Actions
1.1. To receive apologies for absence Apologies were received from KO, BF-N and DS.	
1.2. To accept apologies for absence Apologies were accepted from KO, BF-N and DS.	
2. ITEMS OF URGENT BUSINESS	
2.1. Chair to determine any items of urgent business None.	
3. DECLARATION OF INTERESTS	
3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda There were no declarations received.	
4. COPPICE SCHOOL LOCAL GOVERNING BODY MINUTES	
4.1. To approve the minutes of the following meeting: The minutes of the meeting held on 8 th March 2021 were approved as a correct record with no amendments.	
4.2. Review of Action Tracker The outstanding actions on the tracker were reviewed and updated.	
4.3. Matters arising from the Minutes There were no matters arising.	
5. POLICIES	
5.1. Policies for Review The Lettings Policy was reviewed and approved by Governors.	
5.2. New Policies Governors received the Safe Touch, Moving and Handling Policy and JT recommended amendments with regards having a Part 1 & Part 2 and a statement of intent. ACTION: NS to amend the Safe Touch, Moving and Handling Policy.	NS 14/07/21
6. ITEMS TO BE CONSIDERED	
6.1. Teaching & Learning Report Governors had received the Teaching & Learning Report in advance of the meeting and discussion/challenge was as follows:	

<p>NS provided an overview of the reports and autumn data. A Governor asked for the definition of Leuven Scales and NS explained it measures children’s emotional wellbeing and involvement. A Governor commented the targets.</p> <p>The Chair asked for more information regarding the current staffing crisis and how school are responding to this and NS explained there are between 10-15 staff off per day. NS is working closely with HR to best support the re-engagement of staff. JT added that the Trust are fully understanding and supportive of the staffing situation. JT commended NS and all staff for their efforts.</p> <p>The Chair queried the additional progress data for PP pupils and NS apologised for this error.</p> <p>The Chair asked about the enrichment offer and NS explained how this is now being delivered.</p> <p>The Chair asked about IT support and NS explained that an IT member of Central Trust is now taking on the ‘local management’ of the Smart Rubrics Goals system, to ensure a smoother development of monitoring pupil progress.</p> <p>JT asked how the QTS is doing and NS provided an update.</p> <p>JT asked about the leavers and NS explained there are ten young people leaving Coppice in Summer 2021 (9th July 2021). The Post 16 Lead and Team have worked hard with these young people, their families and post 19 destinations to ensure that each individual will be attending a suitable and appropriate destination on leaving Coppice.</p> <p>A Governor asked about the Caretaker situation and NS explained about the interim cover currently in place. The swimming pool will be opening back up after half term and fencing quotes are being collated for the outdoor classroom areas. There was a discussion about utilising outdoor space and NS explained she plans to bring a Consultant in to advise how to best utilise the space in alignment with the curriculum.</p> <p>JT suggested scrutiny of the data by the T&L Link Governors (DV & KD). ACTION: DV & KD to be scrutinise the T&L data.</p> <p>The Chair queried numbers on roll and NS advised of 125 on roll; 10 leaving, 5 new joining but one is being queried.</p>	<p>DV & KD 14/07/21</p>
<p>6.2. Behaviour Log</p> <p>Governors received the Behaviour Log and NS provided context.</p>	
<p>6.3. Wellbeing Report</p> <p>Governors received the Wellbeing Report and NS provided context.</p>	
<p>6.4. LAC Report</p> <p>Governors received the LAC Report and NS apologised for the omission at Section 4.</p>	

<p>The Chair asked which Governor(s) has responsibility for LAC and JT/Clerk advised LAC falls within the Wellbeing remit. The Wellbeing Link Governors are DV (Lead), KD and PF.</p> <p>The Chair asked about the emergency review and NS provided context, explaining the pupil is supported on a 2:1 basis to monitor triggers and is doing slightly better.</p> <p>JT asked about the three new LAC and how the Designated Teacher for LAC is finding the workload and NS explained the Designated LAC Teacher does not have a teaching commitment so is managing well and is also supported by the Family Support Worker.</p>	
<p>6.5. Pupil Premium Plan</p> <p>NS provided a verbal update on the PP Plan.</p>	
<p>6.6. LGB Self-Assessment Annual Report</p> <p>JT provided an overview of the LGB Self-Assessment Report and explained about the Trust's recommendation/plan to develop a package of training, which will be shared in due course.</p>	
<p>6.7. Proposed 2021/2022 Meeting Dates</p> <p>Governors received the proposed meeting dates and raised no queries.</p>	
<p>6.8. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors</p> <p>JT advised that The Bridge is on track for September 2021</p> <p>JT advised Governor that NS's position as Head of School has been extended to August 2022, with a view to then securing a permanent structure.</p>	
<p>7. GOVERNANCE MATTERS</p>	
<p>7.1. Governors to complete Activity Log</p> <p>Governors were reminded to email any activity to clerkingservices@nexusmat.org</p>	
<p>8. ANY OTHER URGENT BUSINESS</p>	
<p>8.1. To consider any other urgent business agreed by the Chair</p> <p>None.</p>	
<p>9. CONFIDENTIALITY & RISK</p>	
<p>9.1. To consider the confidentiality of any items discussed during the meeting</p> <p>None.</p>	
<p>9.2. To consider any areas of risk discussed during the meeting</p> <p>None.</p>	

10. DATES OF NEXT MEETING

Wednesday 14 th July 2021	10:00 – 12:00	Coppice School	Safeguarding, Leadership & Management
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Minutes approved

CHAIR	SIGNATURE	DATE